

COMPLIMENTS OF:



TRG CLOSING SERVICES

AND



**KEYSTONE CLOSING
SERVICES**

“part of the TRG family of companies”

**2591 Wexford-Bayne Road
Spectra II Bldg., Suite 400
Sewickley, PA 15143
(412) 922-8500**

Compliments of Keystone Closing Services

The fees and requirements contained in this document are subject to change.

Please call the appropriate municipality to verify.

ALLEGHENY COUNTY OCCUPANCY & ZONING GUIDELINES

Aleppo Township– \$45; KCS pays. No action required. Call 412-741-6555 for information.

Aspinwall Borough – \$35; KCS pays fee. Listing agent to contact boro (412-781-0213). Seller to contact boro to schedule Occupancy inspection and final water.

Avalon Borough – \$45 per unit; KCS pays fee. Listing agent to call boro for appt at least 48 hours notice required. Call (412-761-5820) for information.

Baldwin Borough – \$60; KCS to complete form and pay fee. Agent to call boro to schedule. Call (412-882-9600) for information.

Baldwin Township – Call Township for updated info (412-341-9597). Not required at this time.

Bell Acres – Call for updated info (412-741-5448). Not required at this time.

Bellevue Borough – \$45 Single (\$5 each additional Unit); KCS pays fee. No action required.

Ben Avon Borough – If NOT a residence – \$50.00 per household or \$50 per unit. Call Boro for updated info (412-766-7704).

Ben Avon Heights – Call for updated info (412-766-1561). Not required at this time.

Bethel Park Municipality – For new construction or a business only. Call 412-831-6800 for information.

Blawnox – Call for updated info (412-766-2565). Not required at this time.

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ALLEGHENY COUNTY OCCUPANCY & ZONING GUIDELINES

Brackenridge Borough – \$65 Occupancy; KCS pays fee. Inspection and permit required before sale. Call 724-224-0800 for information and to schedule inspection.

Braddock Borough – \$100 Occupancy required; KCS pays fee. Seller or agent to call to schedule inspection. Call (412-271-1018) for information and to schedule.

Braddock Hills Borough – \$50 Occupancy; KCS pays fee. Seller or agent to call borough to schedule inspection 412-241-5080.

Bradford Woods Borough – Commercial only. Call Boro for updated info (724-935-2990).

Brentwood Borough – \$50 Residential, \$100 Commercial; KCS pays fee. Not required on a refi. Seller to call and schedule the inspection. Call (412-884-2002) for details.

Bridgeville Borough – \$25 Commercial; \$10 for rental; KCS pays fee. Seller to complete form. Call (412-221-6012) for information.

Carnegie Borough – \$50 single family; \$100 for multi-family or commercial; KCS pays fee. Not required on Refi. Seller to call and schedule the inspection. Call (412-276-1414) for information and to schedule.

Castle Shannon Borough – \$50 Residential; \$100 Commercial; KCS pays fee. Not required on refi. Seller or agent responsible for scheduling inspection 412-885-9200 x105.

Chalfont Borough – \$75 Occupancy; KCS pays fee. Seller or agent to call Turtle Creek Valley to do inspection 412-372-3831 to schedule.

Cheswick – \$65; KCS pays; not required on Refi's; Seller to call 724-274-5125 to schedule.

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ALLEGHENY COUNTY OCCUPANCY & ZONING GUIDELINES

Churchill –\$45 occupancy; KCS Pays. Not required on refi's or vacant land. Seller to call 412-241-7113 to schedule.

Collier – Call Township for updated info (412-279-2525). Not required at this time.

Coraopolis Borough – Single family not required. Rental or business required. Seller is responsible to pay and order. Call (412-264-3002) for fees.

Clairton, City of – \$35 Single; \$70 Multifamily or commercial; KCS pays fee. Seller's responsibility to go to municipal building and complete form. Call (412-233-8113 x 4) for information and to schedule inspection.

Crafton Borough – \$45 occupancy; \$35 for zoning; KCS pays fee. No action required. If commercial, \$35 Zoning; \$75 Occupancy, KCS pays fees. Call boro at 412-921-0752 for more information.

Crescent Township – Not required on sale of existing property. If more than one unit, new construction or major renovation, call (724-457-8100) for fee information.

Dormont Borough – Not needed on single family. \$100/2 fm., \$200/3 fm., \$300/more units; Seller is responsibility to pay fee and order cert. Needed for commercial. Call boro for further info (412-561-8900).

Dravosburg Borough – \$35 residential; \$70commercial; KCS to pay fee. Seller to schedule. Call (412-466-5200) for information and to schedule inspection.

Duquesne, City of – \$50/unit residential; \$100 commercial. Seller's responsibility to pay fee and schedule with Code Enforcement. Call (412-469-1166) for info and to schedule.

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ALLEGHENY COUNTY OCCUPANCY & ZONING GUIDELINES

East Deer Township – \$55 Occupancy; KCS pays fee. Seller to schedule prior to closing. Call (412-766-2565) for information and to schedule.

East McKeesport Borough – \$30; Seller responsible to schedule and pay. Boro has forms. Call (412- 824-2531) for information.

East Pittsburgh Borough – \$60 residential; \$100 commercial; KCS pays fee. Seller or agent to go to borough to complete forms. Call (412-823-7124) for information and to schedule.

East Washington Borough – Call boro for updated info (724-222-2929). Not required at this time.

Edgewood Borough – \$45 Occupancy. Seller is responsible to pay fee and to schedule inspection 412-242-4824.

Edgeworth Borough – Not required at this time. Call 412-741-2866 for info.

Elizabeth Borough – \$65 residential; \$100 commercial; KCS pays fee. Call 412-384-7771 for info.

Elizabeth Township – \$75; KCS pays fee. Not required on refi's. Call Township for further info (412-751-2880).

Emsworth Borough – \$55; KCS pays fee only if property has been vacant for over 60 days. Call (412- 761-1161) for information.

Etna Borough – \$30; KCS pays fee. No action needed. Call (412-781-0569) for information.

Fawn Township – \$15 Occupancy; \$15 Zoning Registration; KCS pays fee. Call (724-226-0008) for information.

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ALLEGHENY COUNTY OCCUPANCY & ZONING GUIDELINES

Findlay Township – \$25; KCS pays fee. Required for new construction only. Call (724-695-0500) for information.

Forest Hills – Call (412-351-7330) for updated info. Not required at this time.

Forward Township – Call (412) 384-1761 for updated information. Not required on residential at this time. Seller is responsible to pay and order commercial permits.

Fox Chapel Borough – Call (412) 963-1100 for updated information. Not required at this time.

Franklin Park Borough – Call (412) 364-4115 for updated information. Not required at this time.

Frazer Township – \$35; KCS pays fee. Seller's responsibly to call Township to schedule. Call (724-226-2188) for information and to schedule.

Glassport Borough – \$50; KCS pays fee. Call (412-672-7400) for information.

Glen Osborne – None required at this time. Call 412-741-3775 for further information.

Greentree Borough – \$10 Residential; KCS pays fee. Not required on refi's. Call (412-921-1110) for information.

Hampton Township – \$25; KCS pays. Needed on Vacant land. Not needed on Refi. Call (412-486-0400) for information.

Harmar Township – \$60; KCS pays fee. Call (724-274-4550) for information.

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ALLEGHENY COUNTY OCCUPANCY & ZONING GUIDELINES

Harrison Township – Call (724) 226-1393 for further information. Not required at this time.

Haysville – Call (724) 741-5038 for further information. Not required at this time.

Heidelberg Borough – \$50; KCS pays fee. Seller to call and set up inspection. Call (412-276-0363) for information.

Homestead Borough – \$75 occupancy, \$38.50 zoning, \$150 commercial; KCS pays fees. Seller to call and set up inspection. Call (412-464-1340) for information and to schedule.

Indiana Township – Not required at this time. Call twp. at 412-767-5333 for update.

Ingram Boro – On all properties **EXCEPT** Single Family. Seller's responsibility to pay and schedule, if needed. Call (412-922-5877) for information.

Jefferson Hills Borough – \$30 Occupancy; Buyer responsible for fee and completed form. Not required on refi's. Call (412-655-7735) for information.

Kennedy Township – \$10 new construction; \$100 commercial; KCS pays fee. Call (412-771-2321) for information.

Kilbuck Township – Not required at this time. Call Twp. at 412-761-3945 for update.

Leet Township – \$55 Occupancy; KCS pays fee. Call twp. at 724-266-2280 for information.

Leetsdale Township – \$45; KCS pays fee. Seller or agent to call and schedule inspection (412-766-2565).

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ALLEGHENY COUNTY OCCUPANCY & ZONING GUIDELINES

Liberty Township – \$30.00; KCS pays fee. Call (412-678-3286) for information.

Lincoln Boro – Not required at this time. Call boro at 412-751-2655 for update.

Marshall Township – Not required at this time. Call twp. at 724-935-3090 for update.

McCandless Twp. – Needed for new construction or extensive renovations on property ONLY. Call (412-364-0616) for information.

McDonald Borough – Not required at this time. Call boro at 724-926-8711.

McKees Rocks Borough – Buyer to complete form at closing. Call (412-331-2498) for information.

McKeesport, City of – Seller responsible to complete form and pay for inspection at municipal building – Room 204 – must be done before closing. Call (412-675-5060 x626) for information.

Millvale Borough – \$35/parcel; KCS pays fee. Call (412-821-2777) for information.

Monroeville Municipality – \$75; KCS pays fee. Call (412- 856-1000) for information.

Moon Township – Not required at this time. Call the twp. at 412-262-1700 for update.

Mt. Lebanon Township – Not required at this time. Call the twp. at 412-343-3400 for update.

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ALLEGHENY COUNTY OCCUPANCY & ZONING GUIDELINES

Mt. Oliver Borough – \$50 Occupancy; KCS pays fee. Agent required to call (412-431-8107) to schedule.

Munhall Borough – \$75; KCS pays fee. Seller or agent to call and set up inspection. Not required on refi's. Call 412-464-7310 for information.

Neville Township – \$45; KCS pays. Seller needs to go to the Township to complete form. Not required on vacant land or refi's. Call 412-264-1977 for info.

North Braddock Borough – Occupancy inspection only. Seller to pay fees as follows: \$50 for 1st inspection \$ 25 for any additional inspections needed. Not needed on refi's. Call (412-271-0832) for information.

North Fayette Township – Not required at this time. Call the twp. at 412-788-4888 for update.

North Versailles Township –\$50 residential, \$50 commercial; KCS pays fee. Occupancy permit needed for new construction or change in property use ONLY. Zoning cert required on all changes in property ownership or occupancy. Call (412-823-6700) for information.

Oakdale Borough – Not required at this time. Call boro at 724-693-9740 for update.

Oakmont – Certificate of Occupancy requires both Buyer and Seller signature to be notarized. Call (412- 828-3232) for information. Required on Refi's.

O'Hara Township – Not required at this time. Call twp. at 412-782-1400 for update.

Ohio Township – Not required at this time. Call Twp. at 412-364-6321 for update.

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ALLEGHENY COUNTY OCCUPANCY & ZONING GUIDELINES

Penn Hills Municipality – \$50 single; \$100 commercial. ***Sellers responsibility to schedule inspection and pay fee.** Photo ID required on all permits. Won't fax information until they receive check & carbon form. Not needed for new construction or refi. **Call (412-798-2132) for information.**

Pennsbury Village Borough – Not required at this time. Call boro at 412-279-7876 for update.

Pine Township – Not required at this time. Call Twp. at 724-625-1591 for update.

Pitcairn Borough– \$65 single; \$90 Rental; \$165 Commercial, KCS pays fee. Buyer to complete form at the borough. Call (412-372-6500) for information.

Pittsburgh, City of – Zoning \$100 KCS pays fee. Not required on Refinances or vacant land. Call 412-255-2241 for more information.

Pleasant Hills Borough – Not required at this time. Call boro at 412-655-3300 for update.

Plum Borough – \$100 Occupancy. Sellers are responsible for payment and ordering. Call (412-795-6800) for information.

Port Vue Borough – \$25 Occupancy; KCS pays fee. Seller responsible to go to borough and complete form and set up inspection (412-664-9323).

Rankin Borough – \$50 per unit; KCS pays fee. Call (412-271-1027) for information.

Reserve Township – Not required at this time. Call twp. at 412-322-1551 for update.

Richland Township – \$30; KCS pays fee. Zoning cert required on vacant land. Not required on refi. Call (724-443-5921) for information.

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Robinson Township – \$20; KCS pays fee. Needed on vacant land, not required on refi's. Call (412-788-8120) for information.

Ross Township – \$50; KCS pays fee. New construction only. Call (412-931-7055) for information.

Rosslyn Farms Borough– Not required at this time. Call boro at 412-920-1111 for update.

Scott Township – Not required at this time. Call twp. at 412-276-5300 for update.

Sewickley Borough – Not required at this time. Call boro at 412-741-4015 for update.

Sewickley Heights Borough – Not required at this time. Call boro at 412-741-5119 for update.

Sewickley Hills Borough – New construction only. Call (412-741-4891) For information and update.

Shaler Township – \$25; KCS pays fee. Not needed on refi's. Call (412-486-9700) for details.

Sharpsburg Borough – \$25 Residential; \$75 Commercial; KCS pays fee. Call (412-781-0546) for information.

South Fayette Township – \$25; KCS pays fee. Call (412-221-8700) for information.

South Park Township – Only needed on new construction. Seller responsible to pay and schedule, call 412-831-7000 for information.

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ALLEGHENY COUNTY OCCUPANCY & ZONING GUIDELINES

South Versailles Township – \$50; KCS Pays. Call 412-462-7600.

Springdale Borough – \$65 residential; \$100 commercial; KCS pays fee. Not required on vacant land or refi. Call 724-274-6800 for info.

Springdale Township – \$5; buyer pays fee and completes form. \$50 water service fee – buyer’s responsibility. Call (724-274-4034) for information.

Stowe Township – \$20; KCS pays fee. Call (412-331-4050) for information.

Swissvale Borough – \$60 per unit Residential; \$75 Commercial; KCS pays fee. Seller or agent to call and set up inspection. Call (412-271-3940) for information.

Tarentum Borough –\$50 per unit; KCS pays fee. Call (724-224-1818) for information. Buyer required to complete form when applying for utilities.

Thornburg Borough – Not required at this time. Call boro at 412-921-3713 for update.

Trafford Borough – \$60; Seller to set up with Borough Inspector. Call (724-372-7652) for information.

Turtle Creek Municipality – \$75 occupancy; KCS pays. Buyers to complete second form and mail back to municipality with \$25 fee. Call (412-824-2500) for information.

Upper St. Clair Township – Not required at this time. Call twp. at 412-831-9000 for update.

Verona Borough – \$50 residential; \$75 commercial; KCS pays. Not required on refi. Buyer responsible to schedule. Call (412-828-8080) for information.

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Versailles Borough – \$75; KCS pays fee. Seller or agent to call and schedule inspection. Call (412-815-8445) for information.

Wall Borough – \$80 Occupancy; \$30 Zoning; KCS pays fee. Seller or agent to call and schedule inspection. Call (412-824-3333) for details.

West Deer Township – \$25; KCS pays fee. Call (412-265-3680) for information.

West Elizabeth – \$10; KCS pays fee. Call 412-384-8200 for information.

West Homestead Borough – \$75 per unit; complete form ASAP and return for release of lien letters. Seller to call (412-461-1844) for information and to set up appointment. Not required on refi.

West Mifflin Borough – \$75 residential; Seller responsible to pay and schedule. \$150 commercial; buyer responsible to pay and schedule. Call 412-466-8174 for info.

West View Borough – Not required at this time. Call boro at 412-931-2800 for update.

Whittaker Borough – \$50; KCS pays fee. Seller responsible to call and schedule inspection. Call 412-462-8940 for info.

White Oak Borough – \$50; KCS pays fee. Seller to call (412-672-9727) for information and to schedule.

Whitehall Borough– Not required at this time. Call boro at 412-884-1368 for update.

Wilkins Township – \$50; KCS pays fee. Not required on vacant land. Call (412-824-6650) for information.

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ALLEGHENY COUNTY OCCUPANCY & ZONING GUIDELINES

Wilkesburg Borough – \$60 residential; \$125 commercial; KCS pays fee.
Call (412) 244-2923 for information.

Wilmerding Borough – \$55; KCS pays fee. Call (412-823-0420) for
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